November \_\_, 2020

 **RE: Self Storage Is An Essential Business**

To Whom It May Concern:

The New Mexico Department of Health (DOH) issued an order on November 13, 2020, advising residents to stay at home and closing nonessential businesses. New Mexico residents are permitted under the order to leave their home for certain limited activities, including traveling to and working at an essential business.

Self storage is among the businesses identified as essential in the order:

 f. Infrastructure operations including, but not limited to, public works construction, commercial and residential construction and maintenance, ***self-storage*** ***facilities***, airport operations, public transportation, airlines, taxis, private transportation providers, transportation network companies, water, gas, electrical, oil drilling, oil refining, natural resources extraction or mining operations, nuclear material research and enrichment, those attendant to the repair and construction of roads and highways, gas stations, solid waste collection and removal, trash and recycling collection, processing and disposal, sewer, data and internet providers, data centers, technology support operations, and telecommunications systems . . . [emphasis added].

Moreover, the order also identifies as essential businesses in subsection 1 (t) those entities that provide logistics and businesses that store, ship or deliver groceries, food, goods or services directly to residences or essential businesses. Self storage is crucial to the “last mile” of the supply chain and commonly serves pharmaceutical salespersons, medical supply companies, plumbers, electricians, cleaning companies, etc., among other essential businesses.

Based on the DOH order, [fill in company name] is allowed to remain open while the order is in effect. Further, [fill in employee name] is allowed to travel to work at the facility.

Please do not hesitate to contact me if you have any questions, I can be reached [fill in name, phone, email, etc.]

Sincerely,

[fill in name]